

Dear Regional Association Leadership

IHPBA 2020 International Fellows Retreat

On 19 and 20 September 2020, IHPBA and ANZHPBA will be hosting an International Fellows Retreat which will take place at the Lancemore Mansion Hotel at Werribee Park. The retreat will take place the weekend prior to the IHPBA World Congress and Werribee is just over half an hour from the Melbourne International Airport and a similar distance from the Melbourne Convention Centre.

20 international fellows will be invited to attend, and the programme will focus on management of common HPB conditions as well as professional development topics. All participants will be expected to give a presentation. The featured faculty will be many of the leading HPB surgeons worldwide. A highlight for fellows will be the unique opportunity to network with this elite group, including the entire IHPBA Council, at a reception and dinner on Saturday evening.

Fellows who are selected will have registration to the retreat, accommodation on Friday and Saturday, catering and transport from Melbourne International Airport on Friday and back to the MICC on Sunday evening provided. Flights to Melbourne are the participant's responsibility as it is assumed they will be attending the World Congress in any case.

We seek your assistance in identifying the "rising stars" in your region who will benefit most from this opportunity, and suggest that you may want to forward these details to each of your regional chapters to request nominations for suitable candidates. We will accept up to 15 nominations from each region and ask that each Regional Association forward their top 15 candidates that are nominated by their Chapters. The IHPBA Education and Training Committee will then select 6 or 7 fellows to attend the retreat from each region.

All candidates should meet the following criteria:

- They must be a current IHPBA member in good standing
- They should be in an HPB fellowship or within 2 years of terminal HPB training
- They should be able to deliver a presentation in English
- They should have or be able to obtain the required documents for travel to Australia

Applications should be accompanied by the following:

1. A letter of reference from the the chair of their department, programme director or president of their local IHPBA chapter. This letter must confirm that each of the eligibility criteria has been met prior to application. This letter should include a note on any unique or distinguishing characteristics or experiences the applicant has demonstrated in their career to date which might set them apart as a future leader of our organisation.
2. A one-page vision statement prepared by the nominee on how the IHPBA can better involve young people in HPB surgery and our association.

We look forward to hearing from you when you have had the chance to compile the nominations from your region. Please send us a list of the names of your nominees and please ask each of these nominees to complete their details and upload the two supporting documents using this online form: <https://form.iotformeui.com/IHPBA/ihpba-2020-fellows-retreat>. We would ask to receive this by **Friday 31 January**.

Fellows will be notified of our decision by 21 April. This is the same date that World Congress abstract authors will be notified if their abstract has been accepted.

Please email 2020fellowsretreat@ihpba.org if you have any questions on this process.

Best wishes

Rebecca M. Minter, MD
Chair, IHPBA Education and Training Committee



International Hepato-Pancreato- Biliary Association

President

Martin Smith
Johannesburg, South Africa
martin.smith@wits.ac.za

Secretary General

Kevin Conlon
Dublin, Ireland
conlonk@tcd.ie

Treasurer

William Jarnagin
New York, USA
jarnagiw@mskcc.org

President Elect

Norihiro Kokudo
Tokyo, Japan
nkokudo@hosp.ncgm.go.jp

Scientific Committee Chairman

Shailesh Shrikhande
Mumbai, India
shailushrikhande@hotmail.com

Congress Chairman 2020

Christopher Christophi
Melbourne, Australia
c.christophi@unimelb.edu.au

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imventarzaoscar@gmail.com

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Wuhan, China
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Madison, USA
Kyung-Suk Suh
Seoul, Korea

HPB Editor-in-Chief

Stephen Wigmore
Edinburgh, UK
s.wigmore@ed.ac.uk

Website

www.ihpba.org

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